

File No.11/6/P/XI/362

Dated: 15 July, 2022

To,

The Principal Director,
Defence Estates,
Ministry of Defence,
Central Command,
Lucknow Cantt. 226002

Sub: CHAKRATA CANTT: MINUTES OF BOARD PROCEEDINGS.

Madam,

A copy of the minutes of proceedings of ordinary meeting of the Cantonment Board, Chakrata held on 08-07-2022 at 1200 hours, is forwarded herewith in duplicate, as required under section 43 (2) of the Cantonments Act, 2006.

Yours faithfully



(R.N. Mandal)
Chief Executive Officer
Cantonment Board Chakrata

Copy to:-

1. Brig Alin Deb Saha, SM,
President,
Cantonment Board, Chakrata
2. Shri Anil Chandna
Nominate Member
Cantonment Board, Chakrata
3. The District Magistrate,
Dehradun
4. The Defence Estates Officer
Dehradun Circle, Near Cantonment
General Hospital, Young Road,
Garhi Cantt. Dehradun-248001

Alongwith a copy of the Proceeding

✓ 5. Computer programmer

- TO upload in the official site of the Board.

**PROCEEDING OF ORDINARY MEETING OF THE BOARD HELD ON
08.07.2022 AT 1200 HRS IN THE OFFICE OF THE CANTONMENT BOARD
CHAKRATA.**

The following were present:-

1. Brig Alin Deb Saha, SM, President, Cantonment Board, Chakrata.
2. Shri R. N. Mandal, CEO/Member Secretary.
3. Shri Anil Chandna, Nominated Member, Cantonment Board, Chakrata.

1. MONTHLY ACCOUNT.

To note the monthly accounts of the Board for the months of May, 2022:-

	CANTT FUND ACCOUNT:-	
Sl. No.	Cantt Fund Account	May, 2022
(i)	Opening Balance of the Month	6761473.88
(ii)	Total receipts during the Month	-
	Total	6761473.88
(iii)	Payment During the month	3470733.00
(iv)	Closing balance of the month	3290740.88
	Total	6761473.88

DEVELOPMENT FUND ACCOUNT:-

Sl. No.	Development Fund Account	May, 2022
(i)	Opening Balance of the Month	27870.00
(ii)	Total receipts during the Month	-
	Total	27870.00
(iii)	Payment During the month	-
(iv)	Closing balance of the month	27870.00
	Total	27870.00

15TH CENTRAL FINANCE COMMISSION ACCOUNT:-

Sl. No.	15th Central Finance Commission Account	May, 2022
(i)	Opening Balance of the Month	2892878.00
(ii)	Total receipts during the Month	-
	Total	2892878.00
(iii)	Payment During the month	-
(iv)	Closing balance of the month	2892878.00
	Total	2892878.00

In this regard, the details of all the receipts and payments are placed in front of the Board.

Res. 1 Considered and approved.

2. NOTING OF CIRCULAR AGENDA.

(i) Budget Estimates for the year 2022-23(Revised) and 2023-24(O) of CB Chakrata for noting.

Sl. No.	Description	Agenda/Circular No.	Letter No. and Dated
1.	Budget Estimate for the year 2022-23 (Revised) and 2023-24(Original)	1	11/6/C/IX/466 Dated 09-06-2022

Res. 2 Considered and noted.

3. SANCTION FOR GRANT OF DEARNESS ALLOWANCE TO THE CANTONMENT BOARD, EMPLOYEES IN UTTARAKHAND

Regarding grant of Dearness Allowance @ 34% of their basic pay w.e.f. 01.01.2022 to employees of this Cantonment Board as per terms and conditions contained in Uttarakhand GO No. (1)/XXVII(7)/02/2016, dated 31.05.2022.

In this connection Uttarakhand GO No. (1)/XXVII(7)/02/2016, dated 31.05.2022 are placed on the table.

Res. 3 Considered and approved. Board further resolved to submit a comprehensive proposal to PDDE regarding grant of dearness allowance @ 34% w.e.f. 01.01.2022.

4. SANCTION FOR GRANT OF DEARNESS RELIEF TO THE CANTONMENT BOARD, PENSIONERS IN UTTARAKHAND

Regarding grant of Dearness Relief @ 34% of their basic pay w.e.f. 01.01.2022 to pensioner of this Cantonment Board as per terms and conditions contained in Uttarakhand GO No. .../XXVII(7)/02/2016, dated 31.05.2022.

In this connection Uttarakhand GO No. .../XXVII(7)/02/2016, dated 31.05.2022 are placed on the table.

Res. 4 Considered and approved. Board further resolved to submit a comprehensive proposal to PDDE regarding grant of dearness relief @ 34% w.e.f. 01.01.2022.

5. UNAUTHORIZED OCCUPATION OF CANTT FUND QUARTERS

It has come to the notice of the Board that most of the employees are unauthorized retained accommodation provided by the Board after their retirement from the service. Therefore in order to manage the issue it is proposed to adopt following measure.

A residence allotted to any official may be retained on the happening of the any of the events as mentioned in column (i) of the table below for the period specified in the corresponding entry in column (i) there of: After permissible period of the accommodation Board will recover damage charges as specified in the corresponding entry in column (iii) therefore.

Table:-

Sl. No.	Events	Permissible limit of the retention	Rate of damage charges
1	Retirement	2 months on the normal licence fee and another 2 months on double the normal licence fee. Note:- Till the vacate of the Quarters no terminal benefit release in any case further	After 04 months damage charge will be recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn.
2	Resignation dismissal, removal or termination of service or unauthorized absence without permission	1 month	After one month damage charge will be recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn
3	Dealt of allottee	12 months on payment of normal license fee of the deceased official subject to the condition that his/her dependent does not own a house at the station	After 12 months damage charge will be recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn

The Board may be resolved to approve above terms and condition for existing/fallen cases.

Res. 5

Considered and Board further resolved that terms and condition given in agenda side are approved with following modification as per Rule 40 of Central Govt. general pool residential accommodation rules 2017.

Sl. No.	Events	Permissible limit of the retention	Rate of damage charges
1	Retirement	6 months on the normal licence fee. Note:- Till the vacate of the Quarters no terminal benefit release in any case further	After 06 months damage charge will be recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn.
2	Resignation dismissal, removal	1 month on normal licence fee	After one month damage charge will be

	or termination of service or unauthorized absence without permission		recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn
3	Dealt of allottee	12 months on payment of normal license fee and for a further period of twelve months on normal licence fee, provided the deceased or mission allottee or any member of the family not own a house at the place of occupation of accommodation.	After 12 months damage charge will be recovered from either gratuity/leave encashment etc. Damage charge will be equivalent to the HRA of last pay drawn

6. ENGAGEMENT OF STAFF THROUGH OUTSOURCING AGENCY

The Board may consider engaging staff through outsourcing agency for vacant post of various Sections of Cantonment Board fallen due to retirement, promotion, VRS and other various reasons.

Now existing contract agreement has already expired on 30/04/2022 and vide CBR No.5 dated:29/04/2022 bond extended the agreement till finalization of new tender the existing contract will be continued.

It is noticed that in the earlier agreement fixed rate for hiring of contractual employees has been approved by the Board vide CBR No.27 dated:30/03/2017 based on Finance Committee proceeding dated:27/03/2017 It is not clear on what basis Board arrived such decision.

As per rules minimum wages prescribed by the State Government have to be adopted for hiring of contractual man power.

Accordingly, Gazette Notification No.312/VIII/19-228/2001-part-II dated:08/03/2019 read with certificate No.1064/4-01/13 dated:31/03/2022 is placed before the Board for adopting the same in the Cantonment Board Chakrata also.

In case any post not mentioned in the notification rate will be adopted higher side of the category of unskilled, skilled highly skilled as the case may be.

Thereafter in the new contract minimum wages should be adopted as explained above, and tendering process should be started immediately.

In this connection details of Vacant Post as on date is given below:-

Sl. No.	Sanctioned Strength		No of Post filled	No of Posts lying	No of Contractual employees	Vacancy available for
	Name of Post	No of post				
	GP-C					

				vacant	engaged	outsource
1	Office Superintendent	1	0	1	0	
2	Accountant	1	1	0	0	
3	Junior Clerk	5	2	3	2	1
4	Octrai Superintendent	1	0	1	0	
5	Octrai Collector	1	0	1	0	
6	Octrai/Toll Collector	2	0	2	0	
7	Revenue Superintendent	1	0	1	0	
8	Cashier-cum-Store Keeper	1	1	0	0	
9	Junior Engineer	1	0	1	1	
10	Forest Forest Ranger	1	0	1	0	
11	Forester	1	0	1	0	
12	Sanitary Inspector	1	0	1	0	1
13	Head Master	3	2	1	0	
14	Assistant Teacher	18	3	15	11	
15	Lecturer	0	0	0	6	
16	Computer Vocational Instructor	0	0	0	1	
17	Computer Programmer	1	1	0	0	
	Total	39	10	29	21	2
	GP-D					
1	Daftari	1	1	0	0	
2	Peon/MTS	12	1	11	11	
3	Chowkidar	5	0	5	5	
4	Octrai Moharrir	6	2	4	0	
5	Lineman	1	0	1	1	
6	Fitter	1	1	0	0	
7	Forest Guard	4	2	2	2	
8	Mali	2	2	0	0	
9	Driver	1	0	1	1	
10	Conservancy Supervisor(F4)	1	0	1	0	1
11	Sanitary Jamadar (F4)	1	1	0	0	
12	Sanitary Jamadar (F9)	1	1	0	0	
13	Sanitary Jamadar Temporary(F9)	2	0	2	0	
14	Safaiwala(F4)	22	3	19	19	
15	Safaiwala(F9)	40	17	23	3	
16	Safaiwala Temporary(F9)	5	0	5	0	
	Total	105	31	74	42	1
	Grand Total	144	41	103	63	3

Res. 6

The Board discussed the matter in length and approved new tendering process as proposed for outsource manpower. The tender will be based on minimum

wages prescribed by the Uttarakhand Government Gazette Notification as mentioned in the agenda side.

Further, PCB directed CEO to fill all the vacant key post immediately. The post such as JE and SI will not be allowed to be outsourced beyond the time period of 11 month by the PCB.

7. ANNUAL ADMINISTRATION REPORTS (AAR) 2021-22 OF CANTONMENT BOARDS.

To consider and approve the Annual Administration Report of this Cantonment Board for the year 2021-22 as required under section 50 of the Cantonment Act, 2006.

In this connection the Annual Administration Report of the Board for the year 2021-22 is put to the Board.

Res. 7 Considered and approved.

8. ESTIMATES FOR EXECUTION OF PUBLIC WORKS FOR THE YEAR 2021-22

To consider and approve the following estimate prepared by the Junior Engineer, Cantonment Board, Chakrata for execution of public works during the year 2022-23 :-

Sl. No.	Description of public works	Estimated amount (in Rupees)
1	Amoli Moholla Back side repairing of retaining wall estimate	193479
2	Cantt office CEO visiting room repairing work	221935
3	Repairing of retaining wall & Cantt shop marrow neck Janglat Chowki Estimates	812165
4	BI Bazar entry drain work repairing work estimates	73653
5	Repairing of retaining wall below Cantt. Office on Chakrata Saharanpur Road.	970000

In this connection estimates and report prepared by Junior Engineer, Cantonment Board, Chakrata dated 01-06-2022 are placed on the table.

Res. 8 Considered and approved. However, PCB directed to prioritize the Public work as per its importance, the execution of the work must be done according to the priority list and availability of funds.

9. IMPLEMENTATION OF VEHICLE PARKING FEE IN CHAKRATA CANTT.

Matter - To consider the matter regarding parking fee being levied on parking of vehicles at various places under management of Cantonment Board Chakrata under section 67(g) of Cantonments Act 2006 to argument revenue to the board and to smooth management of uncontrolled vehicle parked by the tourist as well as local peoples.

Office Note – It has been experience by the office of the Cantonment Board that recently sizable number of vehicle are entered in the Cantonment area of Chakrata, all tourist vehicles and commuter parked their vehicle in a haphazard manner in the entire Cantonment area causing lot of inconvenience to the general public.

Further vehicle are also entered into the narrow road or Sadar bazaar causing trouble/jam throughout the day due to this pedestrian are facing difficulties to move within bazaar area.

Apart from above all resident and Hotel/shop owners of the Chakrata Cantt area also parked their vehicles in front of their hotel/shops and load unload their consignments through out the day. Thus regular phenomenon and portrayed, shavy image of the Chakrata Cantonment.

Many a times local people as well as member of the Cantonment Board including representative of the general public discussed the matter with the CEO to manage the uncontrolled vehicle entered in Chakrata Cantonment.

Therefore in order to manage the uncontrolled vehicle and to generate revenue for the Board it is proposed that-

(i) Commercial vehicles are not allowed to enter into bazaar area of the Chakrata Cantonment between 9 am to 6 pm.

(ii) The commercial vehicle will be allowed to enter the Cantonment bazaar area after 6 pm. In case of violence penalty of Rs 1000 per offence should be imposed.

(iii) The bazaar area of the Chakrata Cantonment is declared as non vehicle entry zone between 9 to 6 in order to facilitate smooth movement of the pedestrians & to prevent unnecessary jam. The violator will be fined Rs 500 per offence.

(iv) The residents of Chakrata Cantonment, who are not having adequate land area for the parking of their personal vehicles inside their premises and therefore parked their vehicle on the Govt. land.

They should obtain monthly vehicle parking passes on payment normal charge of Rs 1000/- per vehicle.

(v)To prevent unnecessary traffic jam, the commuters/outsider/tourists have to park their vehicles to the designated parking areas of the Board after paying nominal parking fee as follows:-

Charges-

Sl. No.	Description	Existing rates of Parking Fee on entry of vehicles	Remarks
1	Heavy Vehicle parking fee. (Tourist buses or Trucks (six wheels and above))	Rs. 200.00 per day/ 24 hrs, per vehicle or Rs. 4000/- per month per each vehicle.	-
2	Commercial Light Vehicle parking fee. (Tourist mini	Rs. 150.00 per day, per vehicle or Rs. 2500/- per month per each vehicle.	-

	buses, tempo travelers or trucks (four Wheeler))		
3	Commercial 4 Wheelers parking fee. (Tourist Car, Jeep etc. (light vehicles four Wheeler)	Rs. 100.00 per day, per vehicle or Rs. 1500/- per month per each vehicle.	-
4	Parking of personal vehicles on vacant Land in Cantonment. (Tourist personal two wheeler)	Rs. 50.00 per day, per vehicle or Rs. 800/- per month per each vehicle.	-

Parking fee will be exempted on the entry of following vehicles.

- Belonging to the Central Government or the State Government or on Government duty.
- For carrying mortal remains of deceased.
- Belonging to persons and properties exempted under section 3 of Indian Tolls (Army and Air Force) Act, 1901.
- Deployed in elections.
- Ambulances.
- Justices of Courts.
- Vice-President, Members, of the Cantonment Board, Chakrata, Cantonment Board, Staff, Ex- Staff and Ex. Army/Defence Persons.

Res. 9

Considered and approved with following modification:-

(i)	Commercial vehicle are restricted to enter into Bazar area of the Chakrata Cantonment between 11 to 6 pm.		
(ii)	Commercial vehicle are allowed to enter Bazar area of Chakrata Cantt after 6 pm. In case of violation penalty of Rs. 1000/- per offence should be imposed.		
(iii)	The residence of Chakrata Cantonment who are not having adequate parking space inside their premises, should obtain monthly vehicle parking passes on payment of nominal charges of Rs. 500/- per vehicle on Cantonment Board land.		
(iv)	To prevent unnecessary traffic jam, the commuters/outsider/tourists have to park their vehicles on the designated parking areas of the Board after paying nominal parking fee as under:		
	1	Commercial HMV	Rs. 200/- per day per vehicle or Rs. 4000/- per month per vehicle.
	2	Commercial LMV	Rs. 150/- per day per vehicle or Rs. 2500/- per month per vehicle.
	3	Tourist Personal LMV	Rs. 100/- per day per vehicle or Rs. 1500/- per month per vehicle.
	4	Tourist Personal two wheeler	Rs. 50/- per day per vehicle or Rs. 800/- per month per vehicle.

Entry and Parking fee will be excepted for following vehicles:	
a.	Belonging to the Central Government or the State Government or on Government duty.
b	For carrying mortal remains of deceased.
c	Belonging to persons and properties exempted under section 3 of Indian Tolls (Army and Air Force) Act, 1901.
d	Deployed in elections.
e	Ambulances.
f	Justices of Courts.
g	Vice-President, Members, of the Cantonment Board, Chakrata, Cantonment Board, Staff, Ex- Staff and Ex. Army/Defence Persons.

10. PROCUREMENT OF DESKTOP COMPUTER FOR CHANGE DETECTION SOFTWARE

Reference DGDE, New Delhi Letter No. DE/965/NRSC/CoE/NIDEM Dated 18 May 2022, and office report dated 01.06.2022 given by the J.E. Cantt Board, Chakrata for procurement of two Desktops as per following configuration :-

01. 64 bit Windows 10 OS or higher
02. Intel Core i5 (10th Gen) Equivalent or higher
03. 16 GB DDR4 RAM or higher
04. 1 TB of Hard Disk space
05. Installation Disk SSD (for faster loading of images)
06. Disk space 50GB Free Desk space

In this regard DGDE letter and office report given by JE Cantonment Board as mentioned above are placed on the table for necessary approval of the Board.

Res. 10 Considered and approved. Board further resolved that procurement of the Desktop computer subject to the availability of fund.

11. PLANTATION.

To consider and approve the estimates of Rs. 62150.00 prepared by the Forest Ranger, Cantonment Board, Chakrata for plantation of 2200 saplings during rainy season of this year subject to the availability of required saplings in the Cantonment Forest Nursery. The work will be carried out by engaging labor on daily wages on prevailing rates of State Forest Department of Uttarakhand.

In this connection report dated 06.07.2022 and estimates of Rs. 62150.00 prepared by the Forest Ranger, Cantonment Board, Chakrata are placed on the table.

Res. 11 Considered and approved.
PCB advice to CEO also provide the saplings to Stn. Hq. for plantation around Cantt. area.

12. PROCUREMENT OF DUSTBIN AND SANITATION ITEMS FOR CANTONMENT AREA.

The Sanitary Division vide letter dated:18/06/2022 and Adhoc Stn. HQ Chakrata vide letter No. 25606/CA/Est/Stn submitted requirement of following category of dustbin and sanitation items for use of both Military and Civil Conservancy.

1. 10 high class plastic PVC Dustbin of 660 liters with wheel.
2. 10 high class dustbin 210 liters with wheel.
3. Procurement of yearly requirements of sanitary items.

Further Board may consider yearly requirements of the sanitation items already passed by the Board vide CBR No.4 dated: 15/09/2017.

Accordingly based on the above calculation all items required for the year 2022-2023 is to be procured, and the same will be procured through Gem only as per prevailing rules.

Details of procured items will be placed before the Board in due courses after procurement.

Res. 12 Considered and approved. Board further resolved that 10 extra dust bin be procured for providing it to Stn. Hq Chakrata as per Conservancy Agreement 2022-23.

13. PROCUREMENT OF DESKTOP COMPUTER FOR OFFICE STAFF.

Reference Office report dated 06.07.2022 given by the Storekeeper of Cantt Board, Chakrata for procurement of eight Desktops Computers as per following configuration :-

01. 64 bit Windows 10 OS or higher
02. Intel Core i7 or Equivalent
03. 8 GB DDR4 RAM or higher
04. 1 TB of Hard Disk space

Office Note: As per record, all desktop computer used by the staff are more than 6 to 8 year old they are not working properly and need urgent replacement.

In this regard Office report given by Storekeeper Cantonment Board, Chakrata as mentioned above are placed on the table for necessary approval of the Board, for procurement of the items through GEM only.

Details of the procured items will be placed before the Board after procurement.

Res. 13 Board resolved to explore feasibility to install thin client server instead of PC.

14. PROCUREMENT FOR THE FOLLOWING ELECTRICAL ITEMS THROUGH GEM.

ITEM NAME	QUANTITY	JUSTIFICATION
Room heater	10	Cantonment Board Chakrata have not procured for any room heater since more than five year. Al room heaters are low grade coil heater which consumes massive electricity. Moreover most of them are not functional. Hence, there is a invariable requirement for purchasing of room heater to tackle the cold weather of Chakrata station.
Geyser	03	Formerly purchased geysers fitted in the Cantt board properties are damaged , Therefore , there is an urgent need for the replacement of the mentioned appliance
Exhaust fan	12	The toilets of the cantonment board properties have high humidity and foul odour due to lack of ventilation Therefore, there is an inescapable need for the installation of exhaust fan.

Board may consider for purchase of above items only from the government e-procurement portal namely Gem as per prevailing rules in this regard.

Res. 14 Considered and approved. Board further resolved that procurement of the electricity items through GEM portal subject to the availability of fund.

Sd/- xxx xxx

Chief Executive Officer
Cantt. Board Chakrata

Sd/- xxx xxx

President,
Cantt. Board Chakrata

TRUE COPY



(R.N. MANDAL)
CHIEF EXECUTIVE OFFICER
CHAKRATA CANTT.