



OFFICE OF THE CANTONMENT BOARD  
CHAKRATA CANTT.

कार्यालय छावनी परिषद चकराता

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File No.11/6/P/ 498

Dated: 08 Oct, 2023

To,

The Principal Director,  
Defence Estates,  
Ministry of Defence  
Lucknow Cantt. 226002

**SUB: CHAKRATA CANTT : MINUTES OF BOARD PROCEEDINGS.**

Respected Madam/Sir,

A copy of the minutes of proceedings of ordinary meeting of the Cantonment Board, Chakrata held on 06.10.2023 at 1230, is forwarded herewith in duplicate, as required under section 43(2) of the Cantonments Act, 2006.

Yours Faithfully

(R. N. Mandal)

Chief Executive Officer  
Member Secretary  
Cantonment Board, Chakrata

**Copy to :-**

1. Brig Alin Deb Saha, SM,  
President,  
Cantonment Board, Chakrata
2. Shri Anil Chandna  
Nominate Member  
Cantonment Board, Chakrata
3. The District Magistrate,  
Dehradun
4. The Defence Estates Officer  
Dehradun Circle, Near Cantonment  
General Hospital, Young Road,  
Garhi Cantt. Dehradun 248001
5. Computer Programmer  
Cantonment Board, Chakrata

*Along with a copy of the Proceeding*

**PROCEEDING OF ORDINARY MEETING OF THE BOARD HELD ON 06.10.2023 AT 1230 HRS. IN THE  
OFFICE OF THE CANTONMENT BOARD CHAKRATA.**

The following were present: -

1. Brig Alin Deb Saha, SM, President, Cantonment Board, Chakrata.
2. Shri R.N. Mandal, CEO/Member Secretary.
3. Shri Anil Chandna, Nominated Member, Cantonment Board, Chakrata.

**1. CONFIRMATION OF THE MINUTES OF BOARD MEETING HELD ON 24.08.2023.**

To confirm the minutes of Board meeting held on 24.08.2023

Relevant file along with copy of the minutes of the Board meeting dated 24.08.2023 is placed on the table.

**Res.01** Considered and noted.

**2. MONTHLY ACCOUNT.**

To note the monthly accounts of the Board for the month of Aug, 2023:-

<b>CANTT FUND ACCOUNT:-</b>		
Sl. No.	Cantt Fund Account	Aug, 2023
(i)	Opening Balance of the Month	814432.85
(ii)	Total receipts during the Month	202757.25
<b>Total</b>		<b>1017190.10</b>
(iii)	Payment During the month	903499.00
(iv)	Closing balance of the month	113691.00
<b>Total</b>		<b>1017190.00</b>
<b>DEVELOPMENT FUND ACCOUNT:-</b>		
Sl. No.	Development Fund Account	Aug, 2023
(i)	Opening Balance of the Month	27870
(ii)	Total receipts during the Month	0
<b>Total</b>		<b>27870</b>
(iii)	Payment During the month	0
(iv)	Closing balance of the month	27870
<b>Total</b>		<b>27870</b>
<b>15<sup>TH</sup> CENTRAL FINANCE COMMISSION ACCOUNT:-</b>		
Sl. No.	15 <sup>th</sup> Central Finance Commission Account	Aug, 2023
(i)	Opening Balance of the Month	207860.39
(ii)	Total receipts during the Month	0.00
<b>Total</b>		<b>207860.39</b>
(iii)	Payment During the month	0.00
(iv)	Closing balance of the month	207860.39
<b>Total</b>		<b>207860.39</b>

In this regard, the details of all the receipts and payments are placed in front of the Board.



**Res.02** Considered and noted.

**03. EXTENSION OF AGREEMENT SIGNED BETWEEN CANTONMENT BOARD CHAKRATA AND ANAND BEHL VERMA & CO. FOR HIRING OF SERVICES OF CHARTERED ACCOUNTANTS FOR THE IMPLICATION OF ACCRUAL BASED ACCOUNTING SYSTEM IN CHAKRATA CANTONMENT BOARD.**

Reference GEM Contract No. GEMC-511687753987550 and CBR No.03 dated 13.06.2023.

**Office report**

As per the above referred contract an agreement was signed between M/s Anand Behl Verma & Co. and Cantonment Board, Chakrata for hiring of services of Chartered Accountants for the period of 24 months from 04.06.2021 to 03.06.2023.

Since the above said agreement has already expired on 03.06.2023. Therefore the matter was put-up before the board for extension of the ibid agreement and board vide its CBR No.03 resolved that three months extension will be given on the terms similar to the original agreement. Now in the matter the tendering process is under correspondence, hence it is proposed to extend the said contract on the terms similar to the original agreement, till finalization of tendering process.

Accordingly, matter is put-up before the Board for consideration.

**Res.03** Considered the matter and Board resolve that the contract is further extend on the terms similar to the original agreement, till finalization of tendering processes or three months whichever is earlier.

**04 ESTIMATES FOR EXECUTION FOR PUBLIC WORK FOR THE YEAR 2023-24.**

To consider and approve the following estimates prepared by the Junior engineer, Cantonment Board, Chakrata for execution of public works during the year 2023-24.

Sl. No.	Description of public works.	Estimated amount (in Rupees)
01.	R &M of RRM Breast Wall for Lay bye near Primary School, BI Bazar.	Rs.8,89,311.00
02.	Tourist Shed & Stone Paving in Thana Danda.	Rs.9.27.975.00

**Res.04** Considered and approved the estimates as proposed in the agenda side.

**05 FIXING OF MINIMUM SERVICE CHARGES FOR SERVICE CONTRACT**

Reference CBR No. 6 dated 29.04.2022.

This Board approved 5% service charges for all manpower outsourcing service vide CBR No.6 dated 29.04.2022.



Technical issue found on scrutiny of one of the bid (GEM Bid No.- GEM/2023/B/3404657) on GEM that this office set 5% Minimum service charges for all service bids related to manpower outsourcing vide CBR No. 6 dated 29.04.2022. However GEM allowed the bidders quoted their rates 3.85% which is GEM Default service charges for this types of services whereas this office set/filled 5% service charges while publishing the bid online in GEM.

In this connection CBR No. dated 29.04.2022 GEM tender documents, PDDE, CC letter No. 82562/Ruling/C-493, Dated 14-03-2022 along with relevant documents are placed on the table for suitable decision in the matter.

**Res.05** Matter discussed in length by the board and under the reference of OM No. F.6/1/2023-PPD dated 06/01/2023 Board resolved to fix the minimum charges in procurement of Manpower Outsourcing Services @ 3.85%, as proposed by the GeM.

**06 TENDER (E-BID THROUGH GEM) FOR SUPPLY OF 24 CASUAL LABOUR ON CONTRACTUAL BASIS TO CANTONMENT BOARD CHAKRATA FOR SANITATION WORK AT THE CANTONMENT BOARD CHAKRATA, BY DEPLOYING REQUIRED NUMBER OF CONTRACT PERSONNEL ON DAILY WAGES BASIS.**

Reference Tender Reference No. 1010/8/MSW/Manpower/2023, Dated 29-04-2023 and GEM (Government E- Market) Bid No. (GEM/2023/B/3400952).

To consider 303 e-bid though GEM received online and opened the technical bid as per schedule mentioned in tender document for Outsourcing of Casual Labour on Contractual Basis to Cantonment Board, Chakrata for Sanitation Work tender. However, on scrutiny it is found that bid extension request send to all 303 bidders for further processing of tender but till date not all bidder accept or reject the bid extension request online on repeated contacting the bidders by this office.

Other technical issue found on similar types of bid (GeM bid No.-GEM/2023/B/3404657). on GEM that this office set 5% Minimum service charges for all service bids related to manpower outsourcing vide CBR No. 6 Dated 12-12-2021. However, GEM allowed the bidders quoted their rates 3.85% which are GEM Default service charges for these types of services whereas this office set/filled 5% service charges while publishing the bid online in GEM.

In this connection all relevant document along with newspapers cutting of tender notice are put to table for suitable decision in this regard.

**Res.06** Matter discussed in length by the board and board resolved to cancel the tender No. 1010/8/MSW/Manpower/2023 dated 29/04/2023 and GEM Bid No. (GEM/2023/B/3400952). Board further resolved to float new tender with minimum Service charge @ 3.85%, as proposed by GeM. to extend equal opportunity to all the bidders and to avoid litigation.

**07 TENDER (E-BID THROUGH GEM) FOR SUPPLY OF VARIOUS STAFF ON CONTRACTUAL BASIS TO CANTONMENT BOARD CHAKRATA FOR OFFICE WORK, SCHOOL TEACHERS, CLERK, LINEMAN, FITTER & MTS ETC. AT THE CANTONMENT BOARD CHAKRATA, BY DEPLOYING REQUIRED NUMBER OF CONTRACT PERSONNEL ON DAILY WAGES BASIS.**



To consider 169 e-bid though GEM received online and opened the technical bid as per schedule mentioned in tender document for supply of various staff on contractual basis to Cantonment Board Chakrata for office work, school teachers, clerk, lineman, fitter & mts etc. at the Cantonment Board Chakrata, by deploying required number of contract personnel on daily wages basis tender. However technical issue found on scrutiny of bid on GEM that this office set 5% Minimum service charges for all service bids related to manpower outsourcing vide CBR No. 06 dated 29.04.2022. However, GEM allowed the bidders quoted their rates 3.85% which are GEM Default service charges for these types of services whereas this office set/filled 5% service charges while publishing the bid online in GEM.

In this connection all relevant document along with newspapers cutting of tender notice are put to table for suitable decision in this regard.

**Res.07** Matter discussed in length by the board and board resolved to cancel the tender No. 6/6/Contract/2023 dated 01/05/2023 and GEM Bid No. (GEM/2023/B/3404657). Board further resolved to float new tender with minimum Service charge @ 3.85%, as proposed by GeM to extend equal opportunity to all the bidders and to avoid litigation.

### **ADDITIONAL AGENDA**

#### **1. REVISION OF CONSERVANCY AGREEMENT FOR THE PERIOD W.E.F. 1<sup>ST</sup> MARCH 2023 TO 29<sup>TH</sup> FEBRUARY 2024.**

Reference CBR No. 06 dated 29/03/2023 and Adhoc Stn HQ letter no. 25606/CA/Est/Stn dated 29/09/2023 read with HQ SFF Delhi, letter no. 30015/HQ SFF/Accts/Consy/22022-23 dated 26/09/2023.

With reference to the above referred letters, the matter for revision of Consy. Agreement for the 202-23 was discussed with the Stn HQ Estt 22 Chakrata and after scrutinizing the agreement, necessary amendments have been made as per the requirement of both the parties under clause 7 of the agreement signed between Cantonment Board Chakrata and Estt 22.


Accordingly, a draft copy of the agreement with a revised amount of **Rs. 1,63,28,706.00** from **Rs. 2,75,16,976.00**, alongwith supporting documents is placed before the Board for consideration and approval.

**Res.01** Considered and approved the fresh conservancy agreement for the F.Y.2022-23.

Sd/- xxx xxx  
Chief Executive Officer  
Cantt. Board Chakrata

Sd/- xxx xxx  
President,  
Cantt. Board Chakrata

True Copy

  
(R.N. Mandal)  
Chief Executive Officer  
Cantonment Board, Chakrata