



OFFICE OF THE CANTONMENT BOARD  
CHAKRATA CANTT.

कार्यालय छावनी परिषद चकराता  
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File No.11/6/P/ XI/ 79

Dated: 02 May, 2024

To,

The Principal Director,  
Defence Estates,  
Ministry of Defence  
Lucknow Cantt. 226002

**SUB: CHAKRATA CANTT : MINUTES OF BOARD PROCEEDINGS.**

Respected Madam/Sir,

A copy of the minutes of proceedings of ordinary meeting of the Cantonment Board, Chakrata held on 30.04.2024 at 1300hrs, is forwarded herewith in duplicate, as required under section 43(2) of the Cantonments Act, 2006.

Yours Faithfully

(R. N. Mandal)  
Chief Executive Officer  
Member Secretary  
Cantonment Board, Chakrata

**Copy to :-**

1. Brig Alin Deb Saha, SM,  
President,  
Cantonment Board, Chakrata
2. Shri Anil Chandna  
Nominate Member  
Cantonment Board, Chakrata
3. The District Magistrate,  
Dehradun
4. The Defence Estates Officer  
Dehradun Circle, Near Cantonment  
General Hospital, Young Road,  
Garhi Cantt. Dehradun 248001
5. Computer Programmer  
Cantonment Board, Chakrata

Along with a copy of the Proceeding



संयुक्त राष्ट्र  
ONE EARTH - ONE FAMILY - ONE FUTURE



**OFFICE OF THE CANTONMENT BOARD  
CHAKRATA CANTT.**



**PROCEEDING OF ORDINARY MEETING OF THE BOARD TO BE HELD ON 30.04.2024 AT 1300 HRS.  
IN THE OFFICE OF THE CANTONMENT BOARD CHAKRATA.**

The following were present: -

1. Brig. Alin Deb Saha, SM, President, Cantonment Board Chakrata
2. Shri R.N. Mandal, CEO/Member Secretary.
3. Shri Anil Chandna, Nominated Member, Cantonment Board Chakrata.

**01. CONFIRMATION OF THE MINUTES OF BOARD MEETING HELD ON 11.03.2024.**

To confirm the minutes of Board meeting held on 11.03.2024.

Relevant file along with copy of the minutes of the Board meeting dated 11.03.2024 is placed on the table.

**Res.01** Considered and noted.

**02. MONTHLY ACCOUNT.**

To note the monthly accounts of the Board for the month of March, 2024:-

Sl. No.	Cantt Fund Account	March, 2024
(i)	Opening Balance of the Month	14516214.93
(ii)	Total receipts during the Month	69907904.45
<b>Total</b>		<b>84424119.38</b>
(iii)	Payment During the month	34449081.00
(iv)	Closing balance of the month	49974038.38
<b>Total</b>		<b>84423119.38</b>

**DEVELOPMENT FUND ACCOUNT:-**

Sl. No.	Development Fund Account	March, 2024
(i)	Opening Balance of the Month	27870
(ii)	Total receipts during the Month	0
<b>Total</b>		<b>27870</b>
(iii)	Payment During the month	0
(iv)	Closing balance of the month	27870
<b>Total</b>		<b>27870</b>

**15<sup>TH</sup> CENTRAL FINANCE COMMISSION ACCOUNT:-**

Sl. No.	15 <sup>th</sup> Central Finance Commission Account	March, 2024
(i)	Opening Balance of the Month	223183.39
(ii)	Total receipts during the Month	647705.00
<b>Total</b>		<b>870888.39</b>
(iii)	Payment During the month	0.00
(iv)	Closing balance of the month	870888.39
<b>Total</b>		<b>870888.39</b>



In this regard, the details of all the receipts and payments are placed in front of the Board.

**Res.02** Considered and noted.

**03. NOTING OF CIRCULAR AGENDA.**

To note agenda/resolutions passed by circulation vide letter No. and dated as given below.

Sl. No.	Description	Letter No. and date
1	Tender for fancy light poles, etc.	11/6/C/IX/15 dated 12/03/2024
2	Regulation for digging and use of borewell in Chakrata Cantonment.	11/6/C/IX/17 dated 15/03/2024
3	Procurement of Desktop Computer	11/6/C/IX/19 dated 15/03/2024
4	Grant of enhanced DA to Cantt Fund Employees @ 50%	11/6/C/IX/22 dated 15/03/2024
5	Draft Bye-laws for registration and control of dogs in Chakrata Cantonment.	11/6/C/IX/32 dated 15/03/2024

**Res.03** Considered and noted.

**04. NOTING OF GAZETTE NOTIFICATION REGARDING PROVIDING INCENTIVES/REBATE TO THE AVAILING E-CHHAWANI SERVICE ONLINE FOR PAYMENT OF TAXES BY SELF SERVICES MODES.**

Reference PDDE CC Lucknow letter No. 58329/E-Chhawani/Property Tax/V/109 dated 22/04/2024 regarding Gazette Notification S.R.O. No. 3 dated 28/12/2022 in r/o amendment in notification number S.R.O. 135 dated 03/04/1971, S.R.O. 9/1/A/IV/179 dated 08/05/1992 and S.R.O. 9/1/A/IV/189 published in Government of India, Gazette Notification dated 23/03/1992, namely: -

In the said notification, after the existing entries, the following shall be inserted namely: -

“A rebate of 2% will be granted on tax on the demand of current financial year if the tax amount is deposited online by self-service mode on E-Chhawani portal and not manually or through help desk in the office of Cantonment Board, Chakrata”.

All connected documents are placed on the table for noting.

**Res.04** Considered and noted.

**05. NOTING OF GOI, MINISTRY OF LABOUR AND EMPLOYMENT ORDERS IN RESPECT OF THE REVISED RATES OF VARIABLE DEARNESS ALLOWANCES FOR THE EMPLOYEES.**

Reference CBR No. 05 dated 29/03/2023.

**Office report:-**

The Sub Labour Commissioner Dehradun vide its order dated 27/03/2023 directed that Cantonment Board Chakrata is a central autonomous body hence the rules of the Central government are applicable for hiring of outsource staff.

The order was put-up before the Board and Board vide its CBR No. 05 dated 29/03/2023 considered the matter and resolved that for future engagement of contractual employees minimum wages should be paid as per narrick rates approved time to time by the Central govt.

In this regard Ministry of Labour and Employment vide letter No. 1/7(1)/2024-LS-II dated 01/04/2024 has issued the revised rates of Variable Dearness Allowance, same are put-up before the Board for noting please.

**Res.05** Considered and noted.

**06. ANNUAL ADMINISTRATION REPORTS (AAR) 2023-24 OF CANTONMENT BOARDS.**

To consider and approve the Annual Administration Report of this Cantonment Board for the year 2023-24 as required under section 50 of the Cantonment Act, 2006.

In this connection the Annual Administration Report of the Board for the year 2023-24 is put to the Board.

**Res.06** Considered and approved.

**07. CANCELLATION OF TENDER FOR "SUPPLY OF MTS AND OTHER MISCELLANEOUS STAFF ON OUTSOURCE BASIS TO CANTONMENT BOARD CHAKRATA".**

Reference Tender NIT No. 6/6/Contract/Misc. Staff/2024 dated 01/01/2024, GEM bid No. GEM/2024/B/4420686 dated 01/01/2024 read with Cantonment Board Chakrata letter No. 6/6/Contract/Misc. Staff/2024/70, letter No. 6/6/Contract/Misc. Staff/2024/71 dated 15.03.2024 and complaint letter dated 27/03/2024 from all the outsourced employees.

**Office Report**

Cantonment Board Chakrata Published tender NIT No. 6/6/Contract/Misc. staff/2024 dated 01.01.2024 on GEM portal. After receiving total No. of 318 Bids Cantonment Board Chakrata Finalized 251 qualified in Technical evaluation and after Technical Bid evaluation the Bid of the M/S Ramu Housekeeping Contractors was auto selected (system selected) by the GEM portal in financial Evaluation.

In accordance with the policy of the Tender and GEM portal, Cantonment Board Chakrata issued Supply order to the Contractor with letters under reference i.e. letter No. 6/6/Contract/Misc. Staff/2024/70 and letter No. 6/6/Contract/Misc. Staff/2024/71 dated 15 march 2024 and directed for commencement of contract from 01.04.2024.

Subsequently, in order to ensure smooth working of the Office, the CEO, Chakrata Cantt. suggested the contractor to continue with the existing contractual employees working at the Cantonment Board Chakrata as the employees are performing their duties with utmost satisfaction of the superiors and are familiar with work culture at Cantt Board Chakrata.

Acting upon which, correspondence was carried out between the contractor and the employees. Thereafter all the outsourced employees submitted a written complain pertaining to the issue that contractor is demanding an exorbitant sum of Rs. 20,000 from unskilled employees, Rs. 25,000 from semi-skilled employees and Rs. 30,000 from skilled employees, in the name of facilitation charges. The amount which is being demanded is almost worth two-month salary of



the employees. Moreover, when the contractor was questioned on whether demanding of such exorbitant amount is in accordance with the rules and if the receipts will be provided to the employees after submission of the money, the contractor vigorously threatened the employees to either submit the money as asked or to leave their services from 01/04/2024. Considering upon the fact where the employees had to pay two-month worth of salary for a 12-months working contract is pitiful and cruel situation for any labour and is a clear exploitation of the hard-earned money, thus the employees unanimously neglected the demands of the contractor.

In continuation to the above, the Contractor established a telephonic communication with this Office for conducting an interview on 28.03.2024. The interview was held on 28.03.2024 under the association of competent personnel from Cantonment Board Chakrata and M/s Ramu Housekeeping Contractors and it was found that none of the candidates recommended by the firm are suitable and were highly unprofessional.

As it is not viable to tolerate such an inhumane situation wherein clear molestation of the labour is being carried out by the contractor in front of the Board, thus Cantonment Board Chakrata vide letter No. 6/6/Contract/Misc. Staff/2024/73 dated 28/03/2024 referred the matter to the Dy. Chief Labour Commissioner (Central) for seeking suitable action in the matter, resultant to which the Dy. Chief Labour Commissioner vide their office letter No. 95(Misc)/2024-ALC dated 03/04/2024 intimated the department of Ministry of Labour & Employment has taken a very serious view in the ibid matter and advised that being Principal Employer the Board shall take strictest possible action as per law against the contractor.

In this connection, all relevant documents are put-up before the Board for take necessary action in the matter.

**Res.07** The Board discussed the matter at length and resolved to initiate proceeding to blacklist the firm. Further, the Board resolved to initiate action against the firm and to initiate remedial action to prevent such incident in the future.

**08. SANCTION FOR GRANT OF DEARNESS RELIEF TO PENSIONERS/FAMILY PENSIONERS, OF CANTT BOARD EMPLOYEES IN UTTARAKHAND.**

Reference PDDE CC Lucknow letter No. 9334/DR/Uttarakhand/LCP dated 26/04/2024 read with Uttarakhand GO No. 199032/XXVII(7)/E-22807/2022 dated 14/03/2024.

**Office Note:-**

The PDDE CC Lucknow vide the letter referred above issued approval for grant of Dearness Relief @ 50% of their basic pension w.e.f 01/01/2024 to the pensioners of Cantonment Board Chakrata as per terms and conditions contained in Uttarakhand GO No. 199032/XXVII(7)/E-22807/2022 dated 14/03/2024.

Accordingly, matter is put-up before the Board for approval of the same.

**Res.08** Considered and approved.

**09. INVESTMENT OF CANTT FUND MONEY FOR SALARY, PENSION AND TERMINAL BENEFITS RELATED LIABILITIES.**

To consider the matter investment of Cantt Fund Money as fixed deposit for its gainful utilization and better financial management.

A grant of Rs. 5 crore was credited into the account of Cantonment Board Chakrata on 29/03/2024, subsequent to which the closing account of Cantonment Board Chakrata for the FY-2023-24 comes upto Rs. 4,99,74,038.38. Accordingly, it is proposed that a sum of Rs. 2,00,00,000/- into four segments of Rs.50,00,000/- each to be invested in a Nationalized/Govt. Bank for gainful utilization and better financial management.

In this regard the interest rates of two Nationalized/Govt. banks i.e. PNB and SBI have been obtained and it is observed that for general term deposits less than 2 crore for a period of 180 days to 270 days, the interest rate of PNB is 6.00% whereas the interest rate of SBI is 5.75% for similar time period. In this regard all relevant documents are put-up before the Board for taking suitable decision in the matter.

**Res.09** Considered and approved.

## **10. PREPARATION OF ELECTORAL ROLLS.**

The consider and approve the programme for preparation of electoral rolls of Cantonment Board Chakrata.

### **Office report:-**

The programme for preparation of electoral rolls in Form-I of Cantonment for the year 2024 under section 27 of Cantonment Act 2006 read with rule 10 of Cantonment Electoral Rules (CER) 2007. Following are the electoral roll preparation programme 2024.

<b>CERs 2007</b>	<b>Particulars</b>	<b>Date on which action to be taken</b>	<b>Remarks</b>
10	Electoral rolls to be prepared by staff and handed over to the CEO	15/06/2024	In Form-I
12	Notification regarding the Publication of electoral rolls	01/07/2024	By the PCB Chakrata in Form-II
13	Claim and objections to be submitted to the CEO by giving notice in writing	20/07/2024	Each claim and objection must be on a separate specified form III, IV & IV-A
15	Publication of list of claims and objections and time and place of their hearing	25/07/2024	In Form-V
16	Hearing of claims and objections	10/08/2024	Claims and objections shall be heard by the President Cantonment Board Chakrata or other person appointed by him and not Elected Member.
17	Final publication of Electoral Rolls.	15/09/2024	

All relevant papers and files are placed before the Board for approval of preparation of electoral rolls.

**Res.10** Considered and noted.

Sd/- xxx xxx  
Chief Executive Officer  
Cantt. Board Chakrata

Sd/- xxx xxx  
President,  
Cantt. Board Chakrata

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**True Copy**

  
(R. N. Mandal)  
Chief Executive Officer  
Cantonment Board, Chakrata