

**OFFICE OF THE CANTONMENT BOARD  
CHAKRATA.**



**PROCEEDING OF ORDINARY MEETING OF THE BOARD HELD ON 16.01.2025 AT 1300 HRS. IN THE OFFICE OF THE CANTONMENT BOARD CHAKRATA.**

The following were present: -

1. Brig. Alin Deb Saha, SM, President, Cantonment Board Chakrata
2. Shri R.N. Mandal, CEO/Member Secretary.
3. Shri Anil Chandna, Nominated Member, Cantonment Board Chakrata.

**01. CONFIRMATION OF THE MINUTES OF BOARD MEETING HELD ON 27.12.2024.**

To confirm the minutes of Board meeting held on 27.12.2024.

Relevant file along with copy of the minutes of the Board meeting dated 27.12.2025 is placed on the table.

Res.01 Considered and noted.

**02. MONTHLY ACCOUNT FOR THE MONTH OF DECEMBER 2024.**

To note the monthly accounts of the Board for the month of December, 2024:-

<b>CANTT FUND ACCOUNT:-</b>		
Sl. No.	Cantt Fund Account	December, 2024
(i)	Opening Balance of the Month	31367239.56
(ii)	Total receipts during the Month	618730.00
<b>Total</b>		<b>31985969.56</b>
(iii)	Payment During the month	9242944.00
(iv)	Closing balance of the month	22743025.56
<b>Total</b>		<b>31985969.56</b>
<b>DEVELOPMENT FUND ACCOUNT:-</b>		
Sl. No.	Development Fund Account	December, 2024
(i)	Opening Balance of the Month	27870
(ii)	Total receipts during the Month	0
<b>Total</b>		<b>27870</b>
(iii)	Payment During the month	0
(iv)	Closing balance of the month	27870
<b>Total</b>		<b>27870</b>
<b>15<sup>TH</sup> CENTRAL FINANCE COMMISSION ACCOUNT:-</b>		
Sl. No.	15 <sup>th</sup> Central Finance	December, 2024
(i)	Opening Balance of the Month	1951104.39
(ii)	Total receipts during the Month	0.00
<b>Total</b>		<b>1951104.39</b>
(iii)	Payment During the month	0.00
(iv)	Closing balance of the month	1951104.39
<b>Total</b>		<b>1951104.39</b>

In this regard, the details of all the receipts and payments duly verified by the CA are placed in front of the Board.

Res.02 Considered and noted.

**03. PAYMENT OF WORKS EXECUTED DURING THE FY 2023-24.**

Reference CBR No. 11 dated 27/12/2024.

Cantonment Board Chakrata during the FY 2023-24 awarded various works to the M/s Shamsher Singh Tomar & M/s Virender Singh Rawat as per the term contract agreement executed between the contractors and Cantonment Board Chakrata in the FY 2023-24. Amongst the works awarded to the contractors, certain observations were raised by the Nominated Member and the public. Resultant to which the ibid works were put-up on hold midway.

Accordingly the matter was put-up before the Board and the Board vide its CBR No. 11 dated 27/12/2024 considered and approved the payment of works, except works mentioned at serial No. 1,2,3,4,6,9,10 & 12. The Board further resolved that detailed justification should be put-up before the Board in the next Board meeting stating the reasons for the shortfalls for the works mentioned at serial No. 5,7,11,13 & 14.

Sl. No	Work order No. and Date	Description of Work	Amount as per Work order (Rs.)	Final Amount (Rs.)
5	File No.12/3/PW/Misc./2022-23/ dated 03/02/2024 Passed vide CBR No. 10(5) read with CBR-07 dated 31.01.2024	R& M of arterial road from cedar home to chowk bazar in sadar bazar	7,15,251.00	5,46,063.00
7	File No.12/3/PW/Misc./2022-23/ dated 06/02/2024 Passed vide CBR No. 10(6) read with CBR-07 dated 31.01.2024	R&M of arterial road from Janta Hotel to Octroi Post in Sadar Bazar.	7,15,251.00	3,52,721.00
11	File/No. 2/3/PW/building/2022-23/10 dated 01-08-2023 Passed vide CBR No. 10 dated 28-07-2023	Electrification of Cantt. Admin Block	4,90,420.00	3,03,972.00
13	File No. 12/3/PS/ building /2022-23/16 dated 28-12-2023 Passed vide CBR No. 08 dated 27-12-2023	R&M of Cantt. Inter College, Senior Wing Block	9,27,783.00	6,65,554.00
14	File No. 12/3/PW/ building /2022-23/21 dated 29-02-2024 Passed vide CBR No. 16(1) dated 28/02/2024	Repair & maintenance work in road from Kailana PO to Octroi post sadar bazar	6,34,612.00	1,92,122.00

In compliance of resolution passed by the Board vide CBR No. 11 dated 27/12/2024 detailed justification for the shortfalls for the works mentioned at serial No. 5,7,11,13 & 14 are placed before the Board for kind perusal and approval.

**Res.03** Board Considered and approved the payment of works mentioned at serial No. 5, 7, 11 & 13 except for work mentioned at serial no. 14.

**04. ESTIMATE FOR EXECUTION OF PUBLIC WORK FOR THE YEAR 2024-25**

Sl. No.	Description of the work	Estimates (in Rs.)
01	Repair & Maintenance of Retaining Wall Below Cantonment Office.	8,93,183.00

In this connection estimate prepared by JE Cantonment Board Chakrata alongwith consolidated report of scope of works, is placed on the table for approval.

**Res.04** Considered and approved.



**05. REPAIR AND MAINTENANCE OF RETAINING WALL NEAR HEAD POST OFFICE, CHAKRATA.**

**Office report:-**

The instant matter is regarding repair and maintenance of retaining wall near Head Post Office. This measure is crucial for both land reclamation and ensuring the safety of people and properties in the vicinity. The current condition of the slope poses risks, including soil erosion, landslides, and potential damage to nearby structures, especially during heavy rains. Additionally, the absence of a consolidated retaining wall compromises the safety of people.

Therefore, in order to stabilize the slope for mitigating risks associated with slope failures the estimate for the same has been prepared by JE Cantonment Board Chakrata, details are as under:-

Sl. No.	Description of the work	Estimates (in (Rs.))
01	Repair and Maintenance of retaining wall near head post office, Chakrata.	4,08,252.00

In this connection estimate prepared by JE Cantonment Board Chakrata alongwith consolidated report on scope of works, is placed on the table.

**Res.05**      Considered and approved.

**06. REPAIR AND MAINTENANCE OF WATER RESERVOIR TANK AND WATER PIPELINE.**

**Office report:-**

Instant matter is regarding repair and maintenance of Water Tank at Dairy Compound near Chilmiri Neck, comprising GLR Sy. No. 340, classified as Class 'C' land under the management of Cantonment Board Chakrata and repairing of the pipeline near Dairy compound, Chilmiri Neck which has become rusted, blocked and extensively damaged overtime, leading to significant loss of water and is a potential risk of water borne diseases.

Now, the Board is planning to enhance its water supply by using its local sources in view of the water crisis. Therefore, in order prevent the situation of water crisis the estimate for the Repair and Maintenance of 20 KL Water Reservoir Tank in Sy. No. 340 and water pipeline from Sy. No. 355 has been prepared by JE Cantonment Board Chakrata, details are as under:-

Sl. No.	Description of the work	Estimates (in (Rs.))
01.	Repair and Maintenance of 20 KL Water Reservoir Tank in Sy. No. 340 and water pipeline from Sy. No. 355.	Rs. 8,35,301.00

In this connection estimate prepared by JE Cantonment Board Chakrata alongwith consolidated report on scope of works, is placed on the table.

**Res.06**      Considered and approved.

**07. PROPOSAL FOR GRANT OF BENEFIT OF PROMOTION SCALE TO THE ELIGIBLE ASSISTANT TEACHER OF CANTT. INTER COLLEGE CHARKATA ON COMPLETION OF 12 YEARS CONTINUOUS AND SATISFACTORY SERVICE IN SELECTION GRADE SCALE.**

It is submitted that the state of Uttarakhand Govt. vide Go. No. 655/माध्यमिक/2002 dated 12.07.2002, 758/माध्यमिक/2002 dated 23.09.2002 and 74/XXVII(7)/2009 dated 01.03.2009 has introduced Promotion scale to the eligible Assistant Teacher (LT) of Cantonment Board Chakrata. As per NIT Award, Bombay, Cantt. Board Assistant Teachers are entitled to pay and allowance at par with Govt. employees of the state in which Cantt. Board is situated. As Cantonment Board, Chakrata is situated in the State of Uttarakhand, orders of UK State Govt. are applicable to the Assistant Teacher of Cantt. Board, Chakrata.

Equation :-

Sl. No.	Name of post in Cantt. Board, Chakrata	Name of equated post of State Govt.
01.	Assistant Teacher (LT)	Assistant Teacher (LT)

The following employees are eligible to get the benefits of Promotion Scale on completion of 12 years satisfactory service in selection grade scale:-

Sl. No.	Name & Designation of employee	Date of appointment	Date of promotion, if any	Grant of 1 <sup>st</sup> Selection grade on completion of 10 years' service	Grant of Promotional scale on completion of 12 years of satisfactory service in selection Grade scale	Existing Pay Scale and Grade pay in Rs.	Proposed pay scale and Grade Pay on Grant of Promotion scale	Effective date as per G.O.
01	Shri Balwant Singh, Asstt. Teacher (LT)	02.09.1985	Nil	7500-250-12000 (Selection Grade) 01.01.1996 As per G.O.	--	9300-34800+4800 (GP)	9300-34800+5400(GP)	01.04.2009 (As per GO)
02	SmtSudha Rani, Asstt. Teacher (LT)	19.08.1987	Nil	7500-250-12000 (Selection Grade) 01.08. 1998	--	9300-34800+4800 (GP)	9300-34800+5400(GP)	19.08. 2009
03	Smt. PurnimaRana Asstt. Teacher (LT)	13.10.1988	Nil	7500-250-12000(Selection Scale ) 13.10. 1998	--	9300-34800+4800 (GP)	9300-34800+5400(GP)	13.10. 2010
04.	Smt. Anita Tomar Asstt. Teacher (LT)	01.10.1992	Nil	7500-250-12000(Selection Grade) 01.10. 2002	--	9300-34800+4800 (GP)	9300-34800+5400(GP)	01.10. 2014

It is certified that services of above mentioned Assistant Teacher of Cantonment Board Chakrata are satisfactory. No disciplinary proceedings are pending/contemplated in respect of these employees.



**Sanctioning Authority alongwith relevant Rules :-**

GOC-in-C, Central Command through Principal Director, Defence Estates, Central Command Lucknow under Rule 89 read with Rule 32 (b) of Cantt Board Account Rules, 2020.

Board may consider and approve grant of benefits of Promotion Scale to the above employees on completion of 12 years continuous and satisfactory service in selection grade scale. A comprehensive proposal shall be submitted to the Competent Authority for seeking appropriate sanction.

All connected documents are placed on table.

**Res.07**      Considered and approved.

**08. PROPOSAL FOR GRANT OF BENEFIT OF PROMOTION SCALE TO THE ELIGIBLE ASSISTANT TEACHER OF CANTT. INTER COLLEGE CHARKATA ON COMPLETION OF 12 YEARS CONTINUOUS AND SATISFACTORY SERVICE IN SELECTION GRADE SCALE.**

It is submitted that the state of Uttarakhand Govt. vide Go. No.74/XXVII(7)2009 dated 01.03.2009 and GO. No. 150/XXIV-नवसृजित/2019-0-(04)/2017 dated 06.09.2019 has introduced Promotion scale to the eligible Assistant Teacher (LT) of Cantonment Board Chakrata. As per NIT Award, Bombay, Cantt. Board Assistant Teachers are entitled to pay and allowance at par with Govt. employees of the state in which Cantt. Board is situated. As Cantonment Board, Chakrata is situated in the State of Uttarakhand, orders of UK State Govt. are applicable to the Assistant Teacher of Cantt. Board, Chakrata.

**Equation:-**

Sl. No.	Name of post in Cantt. Board, Chakrata	Name of equated post of State Govt.
01.	Assistant Teacher (LT)	Assistant Teacher (LT)

The following employee is eligible to get the benefits of Promotion Scale on completion of 12 years satisfactory service in selection grade scale:-

Sl. No	Name & Designation of employee	Date of appointment	Date of promotion, if any	Grant of 1 <sup>st</sup> Selection grade on completion of 10 years' service	Grant of Promotional scale on completion of 12 years of satisfactory service in selection Grade scale	Existing Pay Scale and Grade pay in Rs.	Proposed pay scale and Grade Pay on Grant of Promotion scale	Effective date as per G.O.
01	Shri Ved Prakash, Asstt. Teacher (LT)	08.03.1999	Nil	7500-250-12000 (Selection Grade) 08.03. 2009 As per G.O.	--	9300-34800+4800 (GP)	9300-34800+5400(GP)	08.03. 2021 (As per GO)

It is certified that service of above mentioned Assistant Teacher of Cantonment Board Chakrata is satisfactory. No disciplinary proceedings are pending/contemplated in respect of the employees.

**Sanctioning Authority alongwith relevant Rules :-**

GOC-in-C, Central Command through Principal Director, Defence Estates, Central Command Lucknow under Rule 89 read with Rule 32 (b) of Cantt Board Account Rules, 2020.

Board may consider and approve grant of benefits of Promotion Scale to the above employee on completion of 12 years continuous and satisfactory service in selection grade scale.

A comprehensive proposal shall be submitted to the Competent Authority for seeking appropriate sanction.

All connected documents are placed on table.

Res.08 Considered and approved.

**09. PROPOSAL FOR GRANT OF BENEFITS UNDER 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> ACP SCHEME TO SHRI PREETAM SINGH, CHOWKIDAR OF CANTT BOARD, CHAKRATA ON COMPLETION OF 10, 16 AND 26 YEARS OF CONTINUOUS AND SATISFACTORY SERVICE.**

It is submitted that State of Uttarakhand vide GO No. 872/XXVII(7)न०प्रति०/2011 dated 08.03.2011 and 589/XXVII(7)40(IX)/2011 dated 01.07.2013 has introduced ACP Scheme to the eligible employees. As per Memorandum of Settlement (MOS) 1969, Cantt Board employees are entitled to pay and allowances at par with Govt. employees of the State in which Cantt Board is situated. As Cantonment Board, Chakrata is situated in the State of Uttarakhand, Orders of UK State Govt. are applicable to the employees of Cantt Board, Chakrata.

**Equation :-**

SI. No.	Name of post in Cantonment Board	Name of equated post of State Govt. (Uttarakhand)
1.	Chowkidar	Chowkidar

The following employee is eligible to get the benefits of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> ACP Scheme on completion of 10, 16 and 26 years of good service :-

SI. No.	Name & Designation of employees	Date of Appointment	Date of promotion, if any	Grant of 1 <sup>st</sup> ACP on completion of 10 years good service	Grant of 2 <sup>nd</sup> ACP on completion of 16 years good service	Grant of 3 <sup>rd</sup> ACP on completion of 26 years of continuous and good service.	Existing pay scale and Grade Pay	Proposal Pay scale and Grade Pay on Grant of 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> ACP	Effective Date as per G.O.
1	Shri Preetam Singh, Chowkidar	17.11.1971	N.A.	--	--	--	(5200-20200 + G.P. 1800)	5200-20200 + G.P. 1900 (w.e.f. 01.09.2008)	Grant of 1 <sup>st</sup> ACP w.e.f. 01.09.2008 (as per GO)



							5200-20200+ G.P. 2400 (w.e.f 01.09.2008)	Grant of 2 <sup>nd</sup> ACP w.e.f. 01.09.200 8 (as per GO)
							5200- 20200+G.P. 2800 (w.e.f 01.09.2008)	3 <sup>rd</sup> ACP w.e.f 01.09.200 8 (as per GO)

It is certified that services of above mentioned Group 'D' employee of Cantonment Board Chakrata is Satisfactory. No disciplinary proceedings are pending/contemplated in respect of the employee.

**Sanctioning Authority along with relevant Rules-**

GOC-in-C, Central Command through Principal Director, Defence Estates, Central Command Lucknow under Rule 89 read with Rule 32 (b) of Cantt Board Account Rules, 2020.

Board may consider and approve grant of benefits of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>ACP Scheme on completion of 10, 16 and 26 years of satisfactory service w.e.f. 01.09.2008 (as per Govt. Order).

A comprehensive proposal shall be submitted to the Competent Authority for seeking appropriate sanction.

All connected documents are placed on table.

**Res.09** Considered and approved.

**10. ESTIMATE FOR EXECUTION OF PUBLIC WORK FOR THE YEAR 2024-25**

Sl. No.	Description of the work	Estimates (in Rs.)
01	Repair & Maintenance of Retaining wall in Abkari Mohalla Phase-I,	3,44,102.00

In this connection estimate prepared by JE Cantonment Board Chakrata alongwith consolidated report of scope of works, is placed on the table for approval.

**Res. 10** Considered and approved.

**11. STANDARDIZATION OF REGISTRATION OF PUBLIC WORK CONTRACT**

To consider the report dated 10-01-2025 of Junior Engineer, Civil (Outsourced) regarding registration of Public Works Contractor.

**Office Report: -**

The Cantonment Board Chakrata is currently registering Civil Works contractors along with the Notice Inviting Tender for one year at a fee of Rs. 10,000/- (Rs. Ten Thousand Only) for a particular category. It has been observed that most of the contractor register just before the deadline as a result there is insufficient time for proper scrutinizing of documents. Therefore, it is

recommended by the Junior Engineer that, until the Standard Operating Procedure (SOP) for the registration of Civil Works contractors in different categories (i.e. Building, Road, Drain, Water Supply, Miscellaneous Public Improvement (All civil works include in Misc. category), etc.) is finalized in line with CPWD, MES, or PWD standards, the registration process should be conducted separately from the tendering process. This would allow sufficient time for the Junior Engineer to thoroughly scrutinize the documents. It is suggested that the registration of Civil Works contractors be carried out as follows, along with the terms and conditions:-

Sl. No.	Description	Registration Fees for 1 year (in Rs.)	Registration Fees for 2 year (in Rs.)	Registration Fees for 3 year (in Rs.)
1	Registration of Contractor for Repair and Maintenance Cantt Fund Building	10000/-	18000/-	27000/-
2	Registration of Contractor for Repair and Maintenance Cantt Fund Road	10000/-	18000/-	27000/-
3	Registration of Contractor for Repair and Maintenance Cantt Fund Drain	10000/-	18000/-	27000/-
4	Registration of Contractor for Repair and Maintenance Cantt Fund Water Supply	10000/-	18000/-	27000/-
5	Registration of Contractor for Repair and Maintenance Miscellaneous Public Works	10000/-	18000/-	27000/-
6	Any other Public Work Category of Specific Works Tender Invited	10000/-	18000/-	27000/-

### **Terms and Condition**

- (i) Registration of a contractor for a particular work does not entitle the contractor to participate in other works. If the contractor wishes to register in more than one category or all categories, he/she must deposit the registration fee for each category he/she wishes to register in, along with the required documents.
- (ii) The registration of a contractor is done based on the documents submitted by him/her. In case any documents are found to be bogus/false during verification, the contractor's registration will be immediately canceled, and action will be taken as per the rules by the Board. The fees deposited will be forfeited.
- (iii) The registration of a contractor can be renewed before the expiry of the specified period, after depositing the required fees and documents. In this case, the contractor is required to submit the application at least 60 days before the expiry of the registration.



- (iv) For the registration of a contractor for specific works (e.g., Building, Road, Drain, Water Supply, Miscellaneous Public Improvement, etc.), the contractor must have a minimum cumulative experience of Rs. 20 lakh over the last three years in the relevant category of works (i.e., Building, Road, Drain, Water Supply, Miscellaneous Public Improvement, etc.) in Central/State Government, Government Agencies, PSUs, Corporations, or any Govt. of India/State Govt. sectors.
- (v) The contractor must have valid registration with MES/CPWD/PWD/PAYJAL NIGAM or any Government Department/Agency in the specific category in which the contractor wishes to register with the Cantonment Board Chakrata.

In this connection report dated 10-01-2025 of Junior Engineer, Civil (Outsourced) along with application format for registration and renewal are placed in the table.

**Res. 11** Considered and approved. The Board further resolved that the registration process should be conducted separately from tendering process for future tenders.

Sd/- xxx xxx  
Chief Executive Officer  
Cantt. Board Chakrata

Sd/- xxx xxx  
President,  
Cantt. Board Chakrata

**True Copy**



**(R. N. Mandal)**  
Chief Executive Officer  
Cantonment Board, Chakrata