

**PROCEEDING OF ORDINARY MEETING OF THE BOARD TO BE HELD ON
31.10.2025 AT 1000 HRS. IN THE OFFICE OF THE CANTONMENT BOARD
CHAKRATA.**

The following were present: -

1. Brig. Dhiraj Thapa, President, Cantonment Board Chakrata
2. Shri Ripu Daman Singh, CEO/Member Secretary.
3. Shri Anil Chandna, Nominated Member, Cantonment Board Chakrata.

**BEFORE COMMENCE OF THE BOARD MEETING FOLLOWING POINTS WERE
DISCUSSED: -**

- The matter regarding payment of audit fees (for the period Oct 2024-Mar 2025) was discussed in the Board and it was submitted that the audit fees has already been paid and settled vide MRO No. 570/274958657 dated 16/10/2025.
- The matter regarding observation of PCB on Repair and Maintenance of PGL at Amoli Mohalla was discussed in the Board which was passed vide CBR No. 04, Item No. 14 dated 10.07.2025, the matter was discussed in the length and the need for repairing of the ibid Toilet was submitted to the PCB. Accordingly, the objection has been settled and the hold on the work has been removed.
- The matter regarding deducing of an appropriate site for construction of Multi Storey Parking was also discussed by the Board, based on the report submitted by the office of Cantonment Board Chakrata, the proposed sites were visited by the Board and based on the prima facie on-ground analysis, the proposed site comprising GLR Sy. No. 284, Class B-4, described as 'Wooden Vacant Land' was recommended by the Board, subjected to compliance with applicable guidelines in subsequent stages.

**01. CONFIRMATION OF THE MINUTES OF BOARD MEETING HELD ON
10.07.2025.**

To confirm the minutes of Board meeting held on 10.07.2025.

Relevant file along with copy of the minutes of the Board meeting dated 10.07.2025 is placed on the table.

Res.01 Considered and noted. Board further directed to furnish a progress report on the works approved in the Board meetings and the same should be placed before the Board in succeeding board meetings.

02. MONTHLY ACCOUNT FOR THE MONTH OF JULY, 2025.

To note the monthly accounts of the Board for the month of July, 2025:-

CANTT FUND ACCOUNT:-		
Sl. No.	Cantt Fund Account	July, 2025
(i)	Opening Balance of the Month	1,36,71,621.06
(ii)	Total receipts during the Month	49,17,023.00
Total		1,85,88,644.06
(iii)	Payment During the month	1,45,79,862.00
(iv)	Closing balance of the month	40,08,782.06
Total		1,85,88,644.06
DEVELOPMENT FUND ACCOUNT:-		
Sl. No.	Development Fund Account	July, 2025
(i)	Opening Balance of the Month	27,870.00
(ii)	Total receipts during the Month	-
Total		27,870.00
(iii)	Payment During the month	-
(iv)	Closing balance of the month	27,870.00
Total		27,870.00
15TH CENTRAL FINANCE COMMISSION ACCOUNT:-		
Sl. No.	15th Central Finance	July, 2025
(i)	Opening Balance of the Month	3,62,015.39
(ii)	Total receipts during the Month	-
Total		3,62,015.39
(iii)	Payment During the month	-
(iv)	Closing balance of the month	3,62,015.39
Total		3,62,015.39

In this regard, the details of all the receipts and payments duly verified are placed in front of the Board.

Res. 02 Considered and noted. Board further directed that details of expenditure should be circulated prior to the Board members.

03. **MONTHLY ACCOUNT FOR THE MONTH OF AUGUST, 2025.**

To note the monthly accounts of the Board for the month of August, 2025:-

CANTT FUND ACCOUNT:-		
Sl. No.	Cantt Fund Account	August, 2025
(i)	Opening Balance of the Month	40,08,782.06
(ii)	Total receipts during the Month	1,60,39,619.00
Total		2,00,48,401.06
(iii)	Payment During the month	1,24,14,350.00
(iv)	Closing balance of the month	76,34,051.06
Total		2,00,48,401.06
DEVELOPMENT FUND ACCOUNT:-		
Sl. No.	Development Fund Account	August, 2025
(i)	Opening Balance of the Month	27,870.00
(ii)	Total receipts during the Month	-
Total		27,870.00
(iii)	Payment During the month	-
(iv)	Closing balance of the month	27,870.00
Total		27,870.00
15TH CENTRAL FINANCE COMMISSION ACCOUNT:-		
Sl. No.	15 th Central Finance	August, 2025
(i)	Opening Balance of the Month	3,62,015.39
(ii)	Total receipts during the Month	-
Total		3,62,015.39
(iii)	Payment During the month	-
(iv)	Closing balance of the month	3,62,015.39
Total		3,62,015.39

In this regard, the details of all the receipts and payments duly verified are placed in front of the Board.

Res. 03 Considered and noted. Board further directed that details of expenditure should be circulated prior to the Board members.

04. MONTHLY ACCOUNT FOR THE MONTH OF SEPTEMBER, 2025.

To note the monthly accounts of the Board for the month of September, 2025:-

CANTT FUND ACCOUNT:-		
Sl. No.	Cantt Fund Account	September, 2025
(i)	Opening Balance of the Month	76,34,051.06
(ii)	Total receipts during the Month	4,76,973.00
Total		81,11,024.06
(iii)	Payment During the month	13,69,191.00
(iv)	Closing balance of the month	67,41,833.06
Total		81,11,024.06
DEVELOPMENT FUND ACCOUNT:-		
Sl. No.	Development Fund Account	September, 2025
(i)	Opening Balance of the Month	27,870.00
(ii)	Total receipts during the Month	-
Total		27,870.00
(iii)	Payment During the month	-
(iv)	Closing balance of the month	27,870.00
Total		27,870.00
15TH CENTRAL FINANCE COMMISSION ACCOUNT:-		
Sl. No.	15 th Central Finance	September, 2025
(i)	Opening Balance of the Month	3,62,015.39
(ii)	Total receipts during the Month	-
Total		3,62,015.39
(iii)	Payment During the month	-
(iv)	Closing balance of the month	3,62,015.39
Total		3,62,015.39

In this regard, the details of all the receipts and payments duly verified are placed in front of the Board.

Res.04 Considered and noted. Board further directed that details of expenditure should be circulated prior to the Board members.

05. NOTING OF CIRCULAR AGENDA.

To note agenda/resolutions passed by circulation vide letter No. and dated as given below.

Sl. No.	Agenda	Letter No. and date
01	Releasing of FDR for payment of Salary, Pension and unavoidable expenditure	11/6/C/IX/171 dated 30/07/2025
02	Extending the attachment of Shri Sudhanshu Sadh Junior Clerk on requirement of staff at DEO Dehradun	11/6/C/IX/172 dated 30/07/2025
03	Grant of Enhanced DR to Cantt Fund Pensioners @ 55%.	11/6/C/IX/174 dated 29/08/2025
04	Civil Work term contract for repair and maintenance of Cantt Fund Drain for the FY 2025-26.	11/6/C/IX/175 dated 29/08/2025
05	Estimate for execution of public work for the year 2025-26	11/6/C/IX/176 dated 29/08/2025
06	Approval of rates for Revision/Formulation of the Action Plan in respect of Chakrata Cantonment Forest Area.	11/6/C/IX/177 dated 29/08/2025

07	Extension of contract signed between Cantonment Board Chakrata and M/s Asha Caterers and allied services for supply of casual labor on contractual basis to Cantonment Board Chakrata.	11/6/C/IX/178 dated 29/08/2025
08	Approval for disbursement of non-productive linked bonus in respect of Cantonment Board employees for the FY 2024-25.	11/6/C/IX/184 dated 17/10/202

Res.05 Considered and noted. However, after carrying out discussion on following circular agendas, Board resolved to take appropriate action on the following points:

i. W.r.t.serial no. 04 pertaining to Civil Work term contract for repair and maintenance of Cantt Fund Drain for the FY 2025-26, circulated vide Agenda/Resolution by Circulation no. 04 dated 29/08/2025, the Board resolved for re-tendering in order to obtain more competitive rates.

ii. W.r.t.serial no. 05 pertaining to estimate for execution of public work for the year 2025-26, circulated vide Agenda/ Resolution by Circulation no. 03 dated 29/08/2025, after necessary discussion the observation of Nominated Member in respect of the work has been settled. The Board further directed that the description of the estimate shall be changed from 'R&M Playground at Cantt. Primary School Lalkurti' to 'R&M of Play space at Cantt. Primary School Lalkurti'.

iii. W.r.tserial no. 06 pertaining to approval of rates for Revision/Formulation of the Action Plan in respect of Chakrata Cantonment Forest Area, circulated vide Agenda/Resolution by Circulation no. 02 dated 29/08/2025 and after discussing the rates submitted by the office of DFO, the board suggested for revisiting/rationalization of rates being charged by the office of DFO for Revision/Formulation of the Action Plan in respect of Chakrata Cantonment Forest Area.

06. CANCELLATION OF RECRUITMENT PROCESS AND REFUND OF EXAMINATION FEES – CANTONMENT BOARD CHAKRATA, EMPLOYMENT NOTICE NO. APT/2022-23/I/108 DATED 30.12.2022”.

Reference: CBR No. 3, 5, 6, 7 dated 12.06.2022

Office Note

In accordance with the directions received and the requirement to fill essential vacant posts in Cantonment Board Chakrata, the Board initiated a recruitment process and issued Employment Notice No. APT/2022-23/I/108 dated 30.12.2022 for various posts. As part of the recruitment procedure, applications were invited through the MP Online portal, and eligible candidates submitted their forms along with the prescribed examination fees.

However, prior to the conduct of the written examination, the recruitment process was put on hold by the Directorate General, Defence Estates (DGDE), vide MoD ID No. 04(1)/2022-D(Q&C) dated 10.03.2023. This communication was forwarded to this office by PDDE Central Command, Lucknow, vide letter No. 82562/Ruling/22/C-1370 dated 16.03.2023.

In light of the suspension of the recruitment process and the non-conduct of the examination, several applicants have submitted representations and grievances requesting a refund of their examination fees.

Considering the above facts, the matter is placed before the Board for consideration and approval of the following:

1. **Cancellation** of the recruitment process initiated by the Chief Executive Officer, Chakrata, on behalf of the Board, under the said Employment Notice.
2. **Refund** of the examination fees to the respective applicants who had applied and paid through the MP Online portal.

Submitted for consideration and appropriate decision of the Board.

Res.06 Considered and approved.

07. LOPING OF DANGEROUS TREES IN CHAKRATA CANTONMENT.

Reference report of Forest Guards, Cantonment Board Chakrata dated 18/09/2025.

The Forest Guards vide their report referred above have raised the concern regarding several dangerous trees located near high power electricity lines that pose potential safety risks due to overgrown branches and unstable canopies. The excessive growth and the weakened/dead branches could fall during adverse weather conditions, threatening the safety of residents and damaging nearby properties.

Accordingly, the matter is placed before the Board for taking appropriate decision for tree lopping and pruning measures to mitigate these risks.

Res.07 Considered and approved. List of trees approved for lopping are as under:-

Sl. No.	Description of location	Class	Species	No. of trees
1	Near Cantt Office and Board Hall	B-4	Devdar	05
2	Near Veterinary Hospital	B-4	Devdar	02
3	Near Cantt Staff Quarter No. 19 and 20	B-4	Surai	02
4	Near Cantt Staff Quarter No. 24 and 25	B-4	Baanj	02
5	Near SBI Chakrata	B-4	Devdar	01
6	Kailana-Lower line	B-4	Devdar	03
7	Near residence of political leader at Lower line	B-4	Baanj	03
8	Near lower line leader Mess	B-4	Buransh	02
9	MT Garage 7 Vikas	B-4	Kaksi	02
			Pagar	01
10	Near 7 Vikas Office	B-4	Baanj	02
			Pagar	01
11	Near Officer Mess 7 Vikas	B-4	Devdar	02
			Surai	04
			Baanj	03

12	Near CO residence 7 Vikas	B-4	Baanj	03
13	Near Chilmiri Forest Chowki	B-4	Devdar	02
14	Near 7 Vikas Family Quarter (Chilmiri)	B-4	Devdar	02
15	In compound of JPS School	B-4	Devdar	10
			Cheed	01
16	At Gate No. 1	B-4	Devdar	04
17	At CIC Chakrata	C	Devdar	06
			Surai	04
18	Near Supply Mandir	C	Baanj	01
			Devdar	03
19	Dairy Road Chilmiri	C	Devdar	07
Total			78	

08. ENTRUSTMENT OF MANAGEMENT OF FOREST AREAS IN CHAKRATA CANTONMENT

To consider that matter regarding entrustment of management of forest area in Chakrata Cantonment

Office Note:-

Forest Ranger, Cantonment Board Chakrata vide his report dated 16/09/2025 submitted entrustment of management of forest areas comprising Sy. Nos (as per list placed on the table) in the Cantonment Board, Chakrata has expired on 31/03/2019. In this connection a proposal for obtaining government sanction for the period 01/04/2019 to 31/03/2024 has already been submitted to MoD, GOI.

Since the pending sanction has already been expired on 31/03/2024, hence a proposal for obtaining Government sanction for further five years continued entrustment of management w.e.f. 01/04/2024 to 31/03/2029 may be submitted on the same terms and conditions as contained in GOI, MoD letter No. 714/97/L/L&C/71/11358/D(lands) dated 08/12/1971.

In this connection report dated 16/09/2025 of Forest Ranger, Cantonment Board, Chakrata and list of Sy. Nos. is placed on the table,

Res.08 Considered and approved.

09. ESTIMATE FOR EXECUTION OF PUBLIC WORK FOR THE YEAR 2025-26

Following public works are proposed for execution in the FY 2025-26, subjected to availability of fund:-

Sl. No.	Proposed Works	Estimated Amount (Rs.)
1	Tentative Estimate for Repair & Maintenance & Allied works at CIC.	1,47,126.00
2	Tentative Estimate for Repair & Maintenance and Allied Work of Cantt. office cum residential Complex.	2,14,252.00

In this connection estimates prepared by Junior Engineer, Cantonment Board Chakrata alongwith consolidated scope of works is placed on the table for approval.

Res.09 Considered and approved.

10. CIVIL WORK TERM CONTRACT FOR REPAIR AND MAINTENANCE OF CANTT. FUND DRAIN FOR THE FY 2025-26.

Reference Cantonment Board Chakrata CBR No. 16 dated 28/05/2025.

Office Note:-

Cantonment Board Chakrata vide its CBR No. 16 dated 28/05/2025 considered the L1 rates received against tender Notice No. 12/3/PW/Drain/2025 dated 21-05-2025, read with corrigendum No. 12/3/PW/Misc./2025/X and resolved to refer the matter for vetting of rates.

In compliance of the directions received from the Board, a request was made to the MES authorities for vetting of the L1 rates received for civil work term contract for repair and maintenance of Cantt. Fund Drains for the FY 2025-26 in Chakrata Cantt. In this connection Cantonment Board Chakrata vide its Agenda/Resolution by Circulation No. 04 dated 29/08/2025 circulated an agenda for approval of Civil Work Term Contract for Repair and Maintenance of Cantt. Fund Drain for the FY 2025-26 alongwith copy of market variation report obtained from AGE (I) Chakrata, Military Engineering Services.

Since the same has not been approved by President, Cantonment Board Chakrata, therefore the matter alongwith connected documents is placed before the board for taking necessary decision in the matter for finalization of tendering process.

Res.10 The matter was discussed at length. During the discussion, the PCB and CEO resolved for re-tendering the civil work term contract for repair and maintenance of Cantt. Fund Drains for the FY 2025-26 for obtaining of more competitive rates, while Shri Anil Chandna, Nominated Member opposed the same by submitting a dissent note.

Thereafter voting was carried out, and the same was concluded for re-tendering the civil work term contract for repair and maintenance of Cantt. Fund Drains for the FY 2025-26.

11. DISCUSSION ON FURTHER COURSE OF ACTION FOR SOLID WASTE MANAGEMENT FACILITY.

As the current CSR partner, Godrej Pvt. Ltd and implementation partner, FFCT, are set to exit upon the completion of project after completing their roles on November 2025 and March 2026 respectively.

Accordingly, the matter is put-up before the Board for reviewing the progress of the project during the project tenure and in order to discuss and outline the future plan for managing and operating the Solid Waste Management Facility at the Sanitation Park.

In this connection all connected documents are placed on the table for necessary discussion please.

Res.11 The matter was discussed at length and Board resolved to outsource the entire services of solid waste management at Chakrata Cantt by inviting an (EOI) Expression of

interest for continuous operation and management of solid waste management facility of Sanitation Park in Chakrata Cantonment.

12. DETERMINATION OF FEES FOR FILM/VIDEO SHOOTING IN CHAKRATA CANTONMENT AREA.

Reference report of Revenue Superintendent dated 30/10/2025.

Cantonment Board Chakrata is a popular hill station and with its pioneer geographical locations attracts a lot of individuals for film/video shooting in Cantonment area. However, at present there is no fee fixed for collection of revenue for film/video shooting in Cantonment Board, Chakrata. In this the Revenue Superintendent of this Board has prepared a report for determination of fees for film/video shooting in Chakrata Cantonment areas.

In this connection, the report of Revenue Superintendent dated 30/10/2025 is placed before the Board for approval.

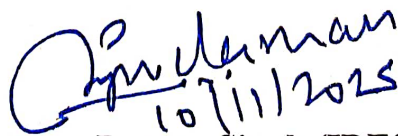
Res.12 Board considered and approved the following rates for film/video shooting in Cantonment Board, Chakrata :-

Sl. No.	Description	Fees Approved
1	Local/Small Scale/Vlogging	500/day
2	Pre-wedding Shoot	1000/day
3	Commercial/Music/Corporate	2000/day
4	Feature Film/Web Series/ Large Scale Music album	5000/day

Sd/- xxx xxx
Chief Executive Officer
Cantt. Board Chakrata

Sd/- xxx xxx
President,
Cantt. Board Chakrata

TRUE COPY


10/11/2025
Ripu Daman Singh (IDES)
Chief Executive Officer
Cantonment Board, Chakrata